



*Building Bright Futures*

## OFFICIAL MINUTES

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### SPECIAL MEETING BOARD OF EDUCATION

August 2, 2017  
Dining Hall  
Windy Peak Outdoor Lab School

Jefferson County School District R-1  
1829 Denver West Dr., Bldg. 27  
Golden, Colorado

*Our mission: To provide a quality education that prepares all children for a successful future.*

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## 1. Preliminary

### 1.01 Location: Dining Hall/Windy Peak Outdoor Lab School

### 1.02 Call to Order: 9:00 a.m.

A special meeting was called to order at 9:00 a.m. by Ron Mitchell, President of the Board of Education, in the Dining Hall, Windy Peak Outdoor Lab School, 20973 Wellington Lake Rd., Bailey, Colorado, Wednesday, August 2, 2017.

### 1.03 Roll Call

Roll call indicated the Board was present in its entirety – Ron Mitchell, President; Ali Lasell, First Vice President; Susan Harmon, Second Vice President; Brad Rupert, Treasurer; and, Amanda Steven, Secretary. Dr. Jason E. Glass, superintendent, represented the administration. Breaks were taken at 10:20 a.m. to 10:25 p.m., 11:15 a.m. to 11:20 a.m., and 12:15 p.m. to 1:10 p.m.

### 1.04 Approve Agenda

Motion #1 (Motion to Approve Agenda): Upon motion by Mr. Rupert, second by Ms. Lasell, the Board of Education approved the agenda for the special meeting of August 2, 2017 as presented.

Motion by Mr. Rupert, second by Ms. Lasell

Final Resolution: Motion Carries

Yea: Ms. Harmon, Ms. Lasell, Mr. Mitchell, Mr. Rupert, Ms. Stevens

## 2. Study/Dialogue Session

### 2.01 Retreat: Orientation and Meeting Goals

**PURPOSE:** The Board of Education and superintendent reviewed the purpose of the retreat.

**DISCUSSION:** Board members and the superintendent discussed why they do this work, priorities, and best practices to move Jeffco Public Schools forward.

**CONCLUSION:** The superintendent will take comments shared into consideration as he manages the district.

## **2.02 Strategic Planning and Visioning**

**PURPOSE:** The superintendent and board members discussed the district's current strategic plan to identify future direction for the district.

**DISCUSSION:** Discussion covered the genesis of and current status for Jeffco's 2020 vision and the Board's Ends goals for student achievement, including precision regarding how educators are impacting students. Board members completed a task identifying an element of focus for a strategic plan through the Deliverology framework which forces clarity on progress, monitoring, adaptations and adjustments of the plan.

**CONCLUSION:** The superintendent will proceed with developing a vision statement for the district based on the current strategic direction to establish clear progress on district goals through a Deliverology program.

## **2.03 Superintendent Goals and Evaluation**

**PURPOSE:** The Board and superintendent determined a schedule and process for evaluation of the superintendent.

**DISCUSSION:** Superintendent goals converged in discussion of a sharper focus for the strategic plan which included a focus on communications, a re-write of the delivery of the strategic plan, staff morale, and board/superintendent relations.

**CONCLUSION:** The Board and superintendent will schedule quarterly opportunities to evaluate the superintendent on district progress while continuing monitoring reports until the Deliverology framework is in place.

## **2.04 Board/District Communication**

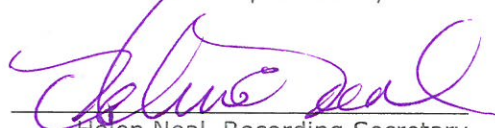
**PURPOSE:** The Board and superintendent clarified and defined communication procedures and expectations for each other related to the community and Board communications; organization and Board communications; and, superintendent and Board communications.

**DISCUSSION:** Discussion covered school visits and meetings with staff, weekly and 'hot topic' communications, authentic community engagement.

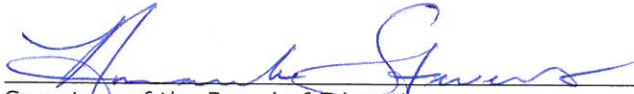
**CONCLUSION:** The superintendent will work to structure communications to meet board member expectations and district needs.

## **3. Adjournment**

There being no further business to come before the Board, the meeting was adjourned at 2:55 p.m. The next regular meeting of the Board of Education is scheduled for September 7, 2017.

  
Helen Neal, Recording Secretary

Approved and entered in the proceedings of the district on September 7, 2017.

  
Secretary of the Board of Education

  
President of the Board of Education